



CMB Sponsorship Agreement

I will mentor, teach and coach my **candidate** as follows:

1. I will set aside time to meet with my **candidate** and assist with his/her preparation.
2. I will encourage my **candidate** to set up or participate in a candidate study/discussion group. I will be available as an additional resource as well.
3. Based on my knowledge of my **candidate**, I will identify areas where they may need additional assistance and recommend resources, including fellow CMBs (esp. **candidates** for the Master CMB).
4. I will assist my **candidate** in developing a study plan for the written exam.
5. I will encourage my **candidate** to read industry publications, including *Mortgage Banking* magazine, *Loan Originator*, *Secondary Marketing Executive*, *Mortgage Servicing News*, *National Mortgage News* among others.
6. When my **candidate** is ready for the written exam, I will confirm their readiness and notify MBA in writing via e-mail.
7. I will focus my **candidate** on the issue papers, "Read, Study and Learn".
8. I will review and become familiar with industry issues as well.
9. I will discuss key issues with my **candidate** to ascertain his/her readiness for the oral exam.
10. I will ask my **candidate** to participate in a mock oral exam, in person or via phone. If he/she does not have one to attend, I will set up a mock oral exam inviting one to two CMBs to help administer.
11. When, in my judgment, my **candidate** is ready to sit for the CMB oral exam, I will notify MBA in writing via e-mail.

I pledge to fulfill my professional responsibilities to my **candidate** as his/her **sponsor**.

Candidate Phone

Sponsor Phone

Sponsor Signature Title Date



Success Is Not an Accident

